

Minute Man Dart League, Inc. By-Laws

ARTICLE I - NAME

The name of the organization shall be Minute Man Dart League, Inc.

ARTICLE II - DEFINITIONS

SECTION 1. Whenever the initials "MMDL" are used in these By-laws, they shall mean MINUTE MAN DART LEAGUE, INC.

SECTION 2. Whenever the word "BOARD" is used in these By-laws, it shall mean that body described in Article VIII.

SECTION 3. Whenever the term "BOARD MEMBER" is used in these By-laws, it shall mean the members as set for in Article VIII.

SECTION 4. Whenever the term "SENIOR BOARD MEMBER" is used in these By-laws, it shall mean the Board Member present with the longest continuous service on the Board. In cases of more than one Board Member with equal terms of continuous service, or in cases of doubt, there will be an election for that position among the Board Members present.

SECTION 5. Whenever the term "GENERAL MEMBER" is used in these By-laws, it shall mean a League Member other than a Board Member.

SECTION 6. Whenever the term "SPONSOR" is used in these By-laws, it shall mean an entity sponsoring a participating team in the MMDL; or providing financial or material support for the MMDL.

SECTION 7. Whenever the term "NEUTRAL" is used in these By-laws, it shall mean a person not involved in the team, location, or division under discussion.

SECTION 8. Whenever the term "CAPTAIN" is used in these By-laws, it shall mean a person who is either captain of a member team of the MMDL or a representative thereof.

ARTICLE III - OBJECTIVES

SECTION 1. The objectives of the MMDL shall be to promote the game of darts, coordinate the functions and activities of Darts, and sanction League play according to Rules in effect, as well as establish friendly relationships with similar organizations.

SECTION 2. The MMDL shall be a non-profit, non-political, and non-sectarian organization.

ARTICLE IV - FEES AND DUES

SECTION 1. General Membership and Sponsor fees shall be established and may be revised by a two-thirds (2/3) majority vote of those Board Members present at any Board Meeting.

SECTION 2. Fees, if any, for MMDL sponsored activities shall be established by a two-thirds (2/3) majority vote of those Board Members present at any Board Meeting.

SECTION 3. General Membership and Sponsor fees shall be applicable to the period established at a Board Meeting and shall be payable in advance. An applicant of General Membership or Sponsorship shall be considered to be properly registered as a Member when within the current policies the application form and appropriate fee has been received.

SECTION 4. General Membership and Sponsorship fees shall be applicable each season. General Members and Sponsors failing to submit their fees on or before the announced time of registration deadline will not be scheduled or allowed to participate in league sponsored events. In the event a check is returned by our bank, for any reason, payment must be made, in cash or by certified check, plus a \$25.00 service charge within seven (7) days to the appropriate Area Director. Failure to do so will result in the suspension of the team or teams involved.

ARTICLE V - MEMBERSHIP AND SPONSORSHIP

SECTION 1. Application for General Membership is open to anyone who expresses interest in Darts as a sport and is twenty-one years of age or the legal drinking age in Massachusetts.

SECTION 2. Application for Sponsorship is open to all entities expressing an interest in Darts as a sport, and as encouraged by the MMDL.

SECTION 3. All memberships and sponsorships are subject to approval by a simple majority vote of the Board.

SECTION 4. A membership may be terminated by a simple majority vote of the Board if such Member creates or behaves in a manner which is prejudicial to order and discipline. The Board's decision in such matters is FINAL.

SECTION 5. It is the responsibility of all League Members to maintain current and valid contact information (Address, Phone Number, Email Address) with their Area Director. Such information shall be used in all MMDL communications sent whenever required by the other provisions of these By-Laws.

SECTION 6. Any General Member found guilty of unsportsmanlike conduct, or conduct prejudicial to order and discipline, may be suspended for said offense by the Area Director.

ARTICLE VI - THE BOARD

SECTION 1. The Board shall be comprised of at least four (4) persons, but not more than twelve (12) persons, which shall include the President, Vice-President, Secretary, Information Technology Director, Treasurer, Marketing and Communications Director, ADO/Youth Director, and four (4) Area Directors. No joint office may be held, with the exception of Article VI, Section 2, when the Senior Board Member assumes the role of interim President.

SECTION 2. A Board vacancy must be filled no later than sixty (60) days from the creation of the vacancy and will be filled by a two-thirds (2/3) majority vote of the Board Members present PROVIDED: 1) The proposed General Member appointee is a member

in good standing 2) The names of all nominees for appointment are submitted to the Board 3) A majority vote of the Board Members present approves the nominee for appointment. Requirements for the office of President are detailed in Article X, Section 3. Should the President and Vice-President both leave office at the same time, the Senior Board Member shall assume the position of interim President. An election for President and Vice-President must be held within sixty (60) days of the vacancy.

SECTION 3. A Board Member's status is automatically terminated when, without sufficient cause, he or she fails to appear at three (3) consecutive Board Meetings or is over twenty (20) minutes late without notice for three (3) consecutive Board meetings.

SECTION 4. Board Members removed under Article XIV shall not be permitted to run for any office at a subsequent election.

SECTION 5. Board Members may resign from office at any time during their term of office by submitting oral or written notice to that effect to the remaining members of the Board of Directors. Such resignations shall be effective immediately which terminates that Board Member's privilege to vote.

SECTION 6. Any individual with a financial interest in a Sponsor or sponsorship will be permitted to serve on the Board of Directors as approved by the Board on a case by case basis.

SECTION 7. The term of office for all BOARD positions shall be two consecutive years. The outgoing Board member is asked to help with the transition and return all MMDL equipment and documentation and shall not hold voting privileges. If a vote is needed during this transition week the newly voted Board member holds the privilege to vote.

SECTION 8. Board Members shall have and exercise a general supervision of the affairs of the MMDL and shall control and manage its properties and effects. They shall assist in the administration of the MMDL policies and provide and enforce penalties for infractions committed by MMDL members.

ARTICLE VII - BOARD DUTIES/QUORUM

SECTION 1. The Board must meet at least every two (2) months. The Meeting Dates, Times and locations shall be posted on the MMDL Website in advance.

SECTION 2. Board meetings shall have a time limit of three (3) hours from the time the meeting is called to order. This section may be waived by the unanimous vote of the members in attendance.

SECTION 3. A two-thirds (2/3) majority of the Board members must be in attendance in order to constitute a Quorum. In the absence of the President and Vice-President, the Senior Board member shall act as Chairman of the meeting.

ARTICLE VIII - DUTIES OF THE BOARD MEMBERS

The following positions shall constitute the Board Members:

SECTION 1. PRESIDENT: The President shall preside at all meetings of the MMDL unless excused by the NO VOTE PROVISIO, Section 11 of Article VIII. He/She may vote

only to make or break a tie. His/Her signature will be one of three valid signatures on the League's Checking and Saving accounts. He/She shall decide all questions of order, sign all orders upon the Treasurer for all sums of money ordered by the League to be paid, appoint all committees, unless otherwise ordered, and he/she shall be an ex-officio member of all committees.

SECTION 2. VICE-PRESIDENT: The Vice-President shall assist the President in maintaining the efficiency of the operation, and in the absence of the President the Vice-President shall exercise the duties of the President. The Vice-President will serve as the chairman of the board. Upon resignation or recall of the President, the Vice-President will assume the office of the President for the remainder of the President's term of office. The vacancy of the Vice-President's office will then be filled as provided by Article VI Section 2.

SECTION 3. SECRETARY: The Secretary shall notify members of their election, issue notices of meetings, conduct the correspondence of the MMDL and perform such other duties as from time to time may be assigned to him/her. Record the Meeting Minutes and prepare the Agenda for the meetings. Receive and distribute to the Board any requests to be on a ballot and notify members of the election results. At the expiration of his/her term of office he/she shall turn over all his/her books and papers to his/her successor.

SECTION 4. TREASURER: The Treasurer shall receive and maintain custody of all MMDL funds, and shall promptly deposit all monies received into MMDL accounts. He/She shall keep a correct account thereof and pay all orders properly drawn on him/her. He/she shall be responsible for the collection of any fees, dues, and fines from the MMDL members. His/her signature will be one of three valid signatures on the MMDL Checking and Savings Accounts. The Treasurer, at the discretion of the Board, shall submit the books for annual audit at the end of each fiscal year (December). An independent auditing firm or any Board Member can request that an audit be done by a different auditing firm to conduct the audit review and submit their findings to the Board. Shall balance the books on a monthly basis and provide a profit & loss statement as well as a balance sheet to the Board. Receive, authenticate, and reimburse Board Members' incurred expenses. Handles all equipment purchases for the Board Members.

SECTION 5. All checks issued by the MMDL must be approved by the President prior to the signing. All checks must be signed by two (2) of the three (3) authorized Board Members who consist of the Treasurer, the President, and an appointed Board Member.

SECTION 6. Withdrawals from the MMDL Savings Account may be made by any of the three(3) authorized Board Members (President, Treasurer, or appointed Board Member) provided such withdrawals have been approved by a two-thirds majority vote of the Board.

SECTION 7. ADO LIASON-COORDINATOR : Schedules, sets up, and runs all ADO events for MMDL. These include qualifying events for MMDL members to earn entries to the four ADO National Qualifiers each year. Receives, completes, and returns all ADO related paperwork. Acts as a liaison between the MMDL and the ADO.

SECTION 8. MARKETING AND COMMUNICATIONS DIRECTOR: Responsible for keeping the league's internet, email, and social media presence current and relevant. Create flyers and other materials to promote league events. Publish on internet, email,

and social media official league news, announcements, and events. Maintains league email list. Assist with other marketing communications as needed.

SECTION 9. INFORMATION TECHNOLOGY DIRECTOR (IT): Responsible for managing the MMDL website including: granting access permissions, uploading website content, content quality control, monitor performance, and providing reports on website use as requested by the Board. Responsible for coordinating and managing hosting services for the website, email, and other services needed by the MMDL. Maintain software and hardware products. Support technology equipment for MMDL events.

SECTION 10. AREA DIRECTOR ("AD"): Prior to the start of the Season Area Directors/AD's are responsible for securing a venue, date, and time to hold Captains meetings. This information must be provided to the IT Director and Marketing and Communications Director to be published. During the first Captains Meeting the AD will collect rosters and sponsor fees. He/She will provide a Monetary ledger to the Treasurer prior to the start of season. He/She will input/update teams, players, and venues into DartConnect. Create divisions in DartConnect and place teams accordingly into those divisions. He/She will create and generate a schedule in DartConnect and publish it live. He/She will prepare Captains Kits prior to the second Captain's meeting. He/She will distribute Captains Kits. He/She will collect player fees and prepare a monetary ledger for the Treasurer prior to the start of the season remove He/She will deal with team issues, roster changes, and venue set-up compliance. He/She will create a playoff schedule and will update it in a timely manner during playoffs, and provide it to the DartConnect Administrator for input, as well as a copy to the Marketing and Communications Director. On election years an election shall be held during the first Captain's meeting as detailed in Article X, Section 4. The outgoing AD shall transfer any league property in their possession to the new AD. In between the first Captain's meeting and the second meeting the outgoing AD shall train the new AD on creating season schedules, procedures, and other pertinent Area and league duties.

SECTION 11. NO VOTE PROVISIO: No Board Member may vote on operational procedures or protests taking place in a Darting establishment which he/she usually and normally frequents and/or which he/she possesses a financial interest.

ARTICLE IX - MEETINGS

SECTION 1. BOARD MEETINGS: Such meetings shall be comprised of Board Members and shall be subject to the provisions set forth in Article VII. The President/Vice President, or Secretary will verify attendance (3) days prior to the meeting in order to ensure there will be enough Members to constitute a Quorum. Board Members must notify the President/Vice President, or Secretary at least (3) days prior to the meeting date if they will not be attending. Exceptions may apply on a case by case basis.

SECTION 2. PROTEST MEETINGS: Such meetings shall be subject to the provisions set forth in those rules currently in effect.

A. Players may appeal an Area Directors decision by notifying the Secretary and their respective Area director of their intent of wanting to attend the next scheduled Board Meeting to state their case of appeal. (Board meeting dates and location can be found on the MMDL website - under "About Us" "Meetings")

B. Under special circumstances there may be an appeal case that would require a special meeting in which at least (5) Board Members must attend for an appeal decision to be valid - These special meetings will be at the request of the Area Director to the Board.

SECTION 3. CAPTAINS MEETING: A minimum of two (2) Captain Meetings prior to the start of each season will be mandatory, as detailed in Article VIII, Section 10. Such meetings must be announced by direct mail/email/MMDL website/social media to all Member Captains at least seven (7) days prior to the meeting date.

SECTION 4. RECALL MEETINGS: Such meetings shall be held subject to the provisions set forth in Article XI .

SECTION 5. SPECIAL GENERAL MEETINGS: Such meetings may be called for, by petition, by a league member and for a specific purpose only. The specific purpose must be in writing and must be signed by at least two hundred (200) members of the MMDL in good standing. No other business will be discussed at such a meeting. The Board must announce the date, time, and location for said meeting no later than twenty (20) days from the date the petition is received by the Secretary. The NO VOTE PROVISIO, as described in ARTICLE VIII, Section 11, shall apply to all Board Members and General Members attending a Special General Meeting

ARTICLE X - ELECTIONS

SECTION 1. Elections shall be held between June 1 and August 31. Two elections shall be held on separate dates during this period, one for non-AD positions and the other for the ADs. All candidates must be members of the MMDL in good standing. The first election shall take place at the June board meeting and shall be for the non-AD positions. The second election shall be for the ADs and will be held at the respective area's first captains meeting. Election meeting announcements will be ninety (90) days prior to the elections. Candidates must inform the Secretary of their intentions in writing or by email at least thirty (30) days prior to the election date. Only the candidate may submit their intent to run.

SECTION 2. Candidates shall be elected by the current Board of Directors present at the June Board meeting. Elections shall be conducted by secret ballot. It shall be the responsibility of the Secretary to construct and distribute such a ballot. It shall be the responsibility of the Secretary and President to tally and announce votes in front of the Board of Directors on even year elections. It shall be the responsibility of the Treasurer and Vice President to tally and announce votes in front of the Board of Directors on odd year elections.

SECTION 3. During the Board Members' election, separate ballots shall be held for President, Vice-President, Secretary, Treasurer, Marketing and Communications Director , Information Technology Director, and ADO Liason-Coodinator Should more than two (2) candidates be nominated and run for any of the aforementioned, the following shall prevail: (a) any candidate receiving at least fifty-one (51) percent of the votes cast shall be considered elected, or (b) should the conditions under (a) not prevail there will be a runoff between the two (2) candidates who received the highest number of votes cast on the first ballot. In order to qualify for the President's position, the candidate shall have held a position of Officer, Board Member, or Director in the MMDL or a similar dart league within the past two (2) years.

SECTION 4. The Area Directors shall be elected at the first Fall Captain's Meeting at the respective areas. General Members in good standing that play in the respective area, who are in attendance at the meeting may vote. Contested elections shall be conducted by secret ballot, and monitored by Board Member(s) from another area. The candidate receiving the highest number of votes shall be considered elected. In case of a tie, a runoff will be held. If an incumbent AD runs for reelection and is uncontested, an election is not required and the incumbent will serve for another term. The Marketing and Communications Director will post a public notice notifying the General Members.

SECTION 5. Elections for the President, Secretary, ADO Liason-Coordinator , and North Shore and South Shore Area Directors shall be on odd numbered years. Elections for the Vice-President, Treasurer ,Marketing and Communications Director, Information Technology Director, Boston and Central Area Directors shall be on even numbered years.

ARTICLE XI - RECALL OF BOARD MEMBERS

SECTION 1. Any Board Member may be recalled from office for cause by a two-thirds (2/3) majority vote of the Board. Members other than Board Members may institute Recall for cause under the provisions set forth in ARTICLE IX, Section 5.

SECTION 2. Any Board Member recalled by the Board or by the provisions set forth in ARTICLE IX, Section 5, may appeal and such appeal must be in writing and received by the Secretary (via Registered Mail / E-mail) no later than fifteen (15) days after the Board's recall ruling. There can be no further appeal.

SECTION 3. Recall voting shall be accomplished by secret ballot.

SECTION 4. Should a recall take place at a Special General Meeting, it shall be followed by an election as set forth in Article VI, Section 2. If the President is recalled, the office shall be assumed by the Vice-President, after which a new Vice-President shall be elected.

SECTION 5. Should the President be recalled and appeal his/her case, his/her duties shall be assumed by the Vice-President from the date of petition. If the President files a petition then there will not be an election set forth by Article XIV, section 4, until the petition of the President is ruled upon.

SECTION 6. Area Directors are subject to recall, for cause, by a two-thirds majority vote of General Members in said Area, in good standing. Sufficient cause must be submitted by Members or Sponsors of the MMDL and approved by a two-thirds majority vote of the Board prior to any action being taken by the Area.

ARTICLE XII - GENERAL

SECTION 1. The Board is given full power to make, alter, amend, or appeal any and all By-Laws of the MMDL at any regular or special meeting without giving prior notice of their intention to do so. A two-thirds majority vote of the Board of Directors is required.

SECTION 2. Rules and regulations to supplement these By-Laws shall be devised for the

purpose of clarity and uniformity. Any additions, deletions, or changes may be made according to the provisions set forth in ARTICLE XII.- Section 1

SECTION 3. The order of Business and/or procedures of any meeting called or any subject not covered by these By-Laws or noted in Board Minutes shall be subject to "Robert's Rules of Order Revised". However, should there be a conflict with these By-Laws and/or "Robert's Rules of Order Revised", the latter shall prevail.

SECTION 4. The Board shall have the sole authority to enter into contracts and agreements in the name of the MMDL. Such contracts and agreements must bear the signature of the President, Vice-President, and be attested to by the Treasurer in order to make such contract or agreement binding upon the MMDL. Such contracts shall be kept on record by the Secretary.

SECTION 5. Policy changes and temporary rulings as approved by a (2/3) majority of the Board, general announcements will be sent out electronically (via email, website, and social media) by the Marketing and Communications Director. These policy changes and temporary rulings will be considered to be in force immediately. It is the responsibility of each League Member to read such announcements.

ARTICLE XIII - EXPENSES

SECTION 1. Any League Member, under the direction of the Board, may be reimbursed for all legitimate expenses incurred in the name of the MMDL at the discretion of the Board. Mileage allowance will be based on the standard IRS rate per mile.

SECTION 2. All expenses are subject to the approval of a simple majority of the Board Members in attendance at a Board meeting.

SECTION 3. An expense allowance of \$15 per Board Member shall be allotted for food and non-alcoholic beverages at all Board meetings, prior to or at the outset of each meeting. Additional expenses can be added at the Boards' discretion for visitors.

ARTICLE XIV - REMUNERATION OF OFFICERS AND DIRECTORS

SECTION 1. The President, Vice-President, Secretary, Treasurer, Marketing and Communications Director, Information Technology Director, ADO Liason-Coordinator and (4) Area Directors shall be paid a sum determined by a two-thirds (2/3) majority vote of the Board. Said sum is paid per season.

SECTION 2. The sum of thirty-five (35.00) dollars will be paid to each member of the Board of Directors for each board meeting that they attend or a designated representative for that Board Member. Meetings outside of the regular board meeting will have mileage reimbursement based on the standard IRS Rate per mile.

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